

**Nursery Worker**

Ministry application for ADULT workers

**Prayer**  
*of Faith*  
an interdenominational church



This application is to be completed by all adult applicants (18 years of age or older) for the Nursery Worker position (volunteer or compensated) within Prayer of Faith. It is being used to help the church provide a safe and secure environment for those who participate in our programs and use our facilities for the safety of our children.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Facebook name: \_\_\_\_\_

Male  Female Birthdate: \_\_\_\_\_ Marital Status: \_\_\_\_\_ Number of children: \_\_\_\_\_

Spouses name: (if married) \_\_\_\_\_ Anniversary Date: (if married) \_\_\_\_\_

Present employer: \_\_\_\_\_ How long have you been there? \_\_\_\_\_

Work phone: \_\_\_\_\_ May we call you at work?  yes  no

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List (names and address) of other churches you have attended regularly during the last five years:

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List any spiritual gifts, talents, training, education, or other factors that have prepared you for Nursery Worker's ministry:

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Have you ever led anyone to a commitment to Christ?  yes  no  I think so \_\_\_\_\_

Have you ever counseled with anyone regarding their spiritual relationship with God?  yes  no

What were the issues in general? \_\_\_\_\_

Have you ever been involved in a ministry before?  yes  no If yes, what area(s): \_\_\_\_\_

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Have you ever been convicted of a felony or incarcerated?  yes  no If yes, please explain: \_\_\_\_\_

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Do you have any physical handicaps or condition preventing you from performing certain types of activities relating to the Nursery Worker position?  yes  no If yes, please explain: \_\_\_\_\_

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Have you ever been involved in homosexual activity within the last five years?  yes  no Years in relationship: \_\_\_\_\_

Do you presently have a communicable disease (including HIV or AIDS)?  yes  no

What would you consider yourself the most important factor, in determining you as a good Nursery Worker?

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## Nursery Worker

## Ministry application for ADULT workers

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Please check other areas of interest you've been involved with before in church(es):

- |   |   |  |                                     |   |
|---|---|--|-------------------------------------|---|
| <input type="checkbox"/> Nursery            | <input type="checkbox"/> Greeter          | <input type="checkbox"/> Teen Ministry       | <input type="checkbox"/> Musician   | <input type="checkbox"/> Food Supplier    |
| <input type="checkbox"/> Children's Church  | <input type="checkbox"/> Kitchen Ministry | <input type="checkbox"/> Computer Tech       | <input type="checkbox"/> Bus Driver | <input type="checkbox"/> Cleaning Service |
| <input type="checkbox"/> King's Kids (Wed.) | <input type="checkbox"/> Adult Ministry   | <input type="checkbox"/> Grounds Maintenance | <input type="checkbox"/> Sound Tech | <input type="checkbox"/> Building Repair  |

If you marked more than one area, please put a number to indicate either years or months served to the left of the box checked..

Which service(s) do you normally attend at Prayer of Faith or your church?  Sun.  Wed.  Other \_\_\_\_\_

Which week(s) of the month would you be able to work/minister?  week 1  week 2  week 3  week 4  week 5

Is your spouse (if married) and/or your family in agreement with your ministry/job here at Prayer of Faith?  yes  no

### Personal References (no employees or relatives):

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

### Pastoral Reference:

Name: \_\_\_\_\_ Church: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

### Applicants Statement:

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information they may have regarding my character and fitness for helps ministries.

I release all such references from liability for any damage that may result from furnishing such evaluations to you and I wave any right that I have to inspect the references provided on my behalf.

Should my application be accepted, I agree to be bound by the constitutions and by-laws and policies of Prayer of Faith and to refrain from unscriptural conduct.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_



To be completed at time of employment

Authorization for release of information:

In connection with my application for volunteer service with Prayer of Faith, I authorize Prayer of Faith and/or Backgroundchecks.com or their agents to solicit background information relative to my criminal record history. I understand that Prayer of Faith may conduct inquiries into my background that may include criminal records, personal references and other public record reports pertaining to me.

I authorize without reservation, any person, agency, or other entity contacted by Prayer of Faith or Backgroundchecks.com or their agents for purposes of obtaining background report information, to furnish the above mentioned information.

I release Prayer of Faith, their respective employees and/or Backgroundchecks.com and employees and all persons, agencies and entities providing information or reports about me from any and all liability arising out of furnishing any such information or reports.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ City of Birth: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_

A.K.A. or Maiden Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

**Please note: If your address is a rural route or post office box, we must have the city and county that your mail is delivered to:**

Current Address: \_\_\_\_\_ How long at this address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Previous Address: \_\_\_\_\_ How long at this address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for applying to Prayer of Faith World Outreach. Please return all four pages of this form to the appropriate minister or counselor.

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## Job Requirements:

- Must be 18 years or older.
- Experienced in the care of children 0-4 years of age with the ability to adapt and interact with a variety of personalities/characteristics.
- Must have American Heart Association (AHA) or American Red Cross (ARC) CPR training/certification for infants and children, or be willing to complete a CPR course at Prayer of Faith's expense.
- Planned absences must be given at least one week ahead of time.
- In the case of last-minute illness, he or she must contact Pastor Eric Ferguson by phone at least 2 hours prior to his or her shift so a replacement or volunteer may be found.
- Dependability is essential. Tardiness and excessive unscheduled absences may result in termination of employment.
  - There will be a six-month probationary period where either party may, with a two-week notice, terminate employment without cause.
  - Immediate termination will occur in cases of intentional verbal, physical or emotional abuse or neglect of any child, parent or church member.
  - Nursery workers will be terminated if they fail to follow nursery policies listed above or in situations of absence or habitual lateness.

## To be completed at time of employment

## Service Expectations:

- Arrive at least 5 minutes before scheduled service time.
- Pray! Pray! Pray! Pray individually for children as they play, as they listen to the story, and for the other caregivers as you work together.
- Every child's diaper should be changed before parent's pick up. Potty training children should 'try' at least once.
- Oversee the check-in process. All children should have name stickers on their individual items, cups and bags if parents bring them. Parents will need to check-in their child using the sign in form (or whatever process you choose to use).
- Oversee the check-out process. Parents will need to check-out their child using the sign out form (or whatever process you choose to use).
- Clean and straighten the room after the children leave, including the restroom.
- On Wednesday evenings, if no children show up at 7:15 p.m., you may have the option to leave, and still will be paid for the full hour.
- On special events, such as Sunday dinner fellowships (Chili Cookoff - January, Easter Sunday, Memorial Day, Labor Day, Thanksgiving, and other ministry events that Prayer of Faith conducts) you will have the option to work additional hours if you choose, at the same pay rate.
- Report and concerns or ideas for improvement to Pastor Eric Ferguson (405) 202-6977 (call or text).

## Interacting With Parents:

- Always thank the parent for bringing their child. It is our privilege to serve them
- Always smile (even when you are tired)
- Always tell the parents about any diaper or feeding events, also any cute or happy events
- If there is a direct concern about a child, please notify one of the pastors immediately.

## Teaching Little Ones:

- We allow you the freedom to choose age appropriate teaching material for your Nursery Work Ministry. Whichever one you choose, please show Pastor Eric Ferguson the material just so he will be informed should any of the parents inquire.
- Any materials or supplies you need for the nursery, please let Pastor Eric Ferguson know beforehand so that he may get you your appropriate material, or if you wish to purchase it and be reimbursed, you may do so.
- Integrate the biblical truth or theme into the activities the children are doing. Take advantage of every opportunity to make the truths "real" to the children, repeating them over and over, applying them to anything normal around them.  
Example: "Do you see the elephant in the puzzle? God made elephants. What else did God make? God made everything!"
- Your role is to teach the children a short Bible lesson each week, if possible. It is important to be able to express excitement, energy, and love for God's word when sharing the story and its principle. It is to be taught as truth, not as just a story.

*Please sign and date if you agree to these expectations.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_